

KILCHRENAN VILLAGE HALL SCIO

BOARD MEETING MINUTES

Tuesday 20th January 2026

Present: Brian Burnett (Chair), Chris Goldsmith (Treasurer), Flora Winter, Lindsay McGowan (Minutes), Rhona Knox

1. Apologies for absence
2. Declarations of Interest.
3. Minutes of the Last Meeting – 25th November 2025
4. Matters Arising
5. Treasurer’s Report - Chris.
6. Property and Maintenance
7. Report from Events
8. Report from the Funding Group
9. Avich and Kilchrenan Community Heritables -Chris
10. AV Equipment
11. Cupboard Organisation
12. Social Media, Web Site and Advertising
13. Risk Assessment and Health and Safety
14. Trustee Recruitment
15. AOB
16. Date of Next Meeting

1. Apologies for absence

Talia Carmichael, Tina Goldsmith, Alice Shambrook, Karen Taylor, Janice MacEachen.

Karen Taylor and Tina Goldsmith have resigned from their positions on the Board. The Board would like to thank them for their time and contributions.

2. Declarations of Interest

Brian: AKCH - Treasurer, Avich and Kilchrenan Community Council member, Kilchrenan and Dalavich Church elder and treasurer

Chris: AKCH Board Chair and Kilchrenan & Dalavich Church Elder, MTM Hospitality Director and Shareholder

Rhona: AKCH Board member

Flora: Bridge Club member, Art Club member

3. Minutes of the Last Meeting – 25th November 2025

Proposed by Lindsay and seconded by Rhona.

4. Matters Arising

None.

5. Treasurer's Report - Chris

A full Treasurer's Report was presented based on the current management accounts. Key points noted were as follows:

- Marginal increase in cleared cash since last meeting of just under £1,000, but with some payments due out in the near future. Taking these into account, the cash surplus is up ~£180 since last meeting.
- The P&L is showing a surplus after bar stock adjustments of just under £500, about £1,000 down on this time last year. Note that expenditure in next quarter has a lot of annual expenditure items such as PRS license and insurances.
- Events are currently showing a surplus of approximately £500, compared with approximately £1,700 at the same point last year. The main factors contributing to this difference were the revised St Andrew's event format and the absence of both a Pre-Loved Clothing sale and a Juke Box event during the period.
- 50/50 Club is ahead of where it was at this time last year. Lindsay suggested another social media push through Facebook now would be good timing and will manage this.
- Running costs are marginally down.

6. Report from Property and Maintenance

- **Fencing**
 - See Funding section below.
- **Driveway**
 - See Funding section below.

7. Events Feedback

Events since the last Board meeting:

- Kilchrenan Does Christmas (29th Nov)
 - This continues to be a much enjoyed and successful event. Operational challenges were experienced due to a shortage of volunteers. A call for ad-hoc support has since resulted in a list of approximately 18 volunteers, which should help alleviate future pressures.
- Hoolie in the Hall (6th Dec)
 - This was enjoyed by those in attendance, but the numbers were too low for us to make a profit. Analysis indicates that we should look at a lower priced band and return to the food plus dance format of previous years.
- Tyndrum Pottery Course (17th/ 18th and 24th/ 25th January)
 - This was a hall-hire event, rather than a KVH event. The feedback has been excellent and because it is hall-hire, the profitability for KVH is good.

Planned events up until the end of May include:

February 2026

7th: Library
7th: ANEMARA, with support from Finlay Wells
22nd: Memories Cafe
28th: Big screen bingo night and Pop-up pub

March 2026

7th: Library
21st: Kilchrenan Village Hall Spring Quiz
28th: Pre-loved Clothing Sale

April 2026

4th: Library
18th: Plant swap cafe
25th: Murder Mystery Night

May 2026

2nd: Bealltainn celebration
9th: Library
23rd: Kilchrenan Games Day, with BBQ

Lindsay will send an email to the new list of ad-hoc volunteers list people with these events so they know what is coming up soon.

Lindsay reported on licensing requirements for film and sports screenings. It was noted that additional copyright and broadcast licences would be required and in most cases cost will be prohibitive. The events team are considering alternative, non-licensed uses of the new audio-visual equipment such as bingo and murder mystery nights and gaming themed evenings in winter.

8. Report from the Funding Group

There is £235 grant funding remaining which, as noted above, is agreed to be used for appropriate storage, shelving etc.

- **Fencing**
 - Rhona advised that approximately 90% of the grant application has now been completed. Still needs public liability, which Chris will supply.
- **Driveway**
 - It was noted that it appears the council has cleared the drains and fixed the culvert so driveway repairs would be more feasible now.
 - Rhona offered to have a look at contractors for tarmacking but it was agreed that it might be difficult to source this before the grant deadline of 31st January.
 - Suggestions include the council, which Chris will provide a contact for, and also asking Macrae's for their recommendations.

9. AKCH

The Board is currently working with an architect for proposals for both churches to bring them up to a better standard. This is the priority activity right now, alongside the business plan.

Nan Edwards is managing funding and events for AKCH and is in regular contact Rhona to ensure alignment with KVH.

Memorandum of Understanding with AKCH: A draft Memorandum of Understanding is being prepared to ensure clarity on the types of events most suitable for all venues, with the aim of complementing one another and maintaining mutual benefit. Regular and open communication between the venues will be central to this. AKCH will send the draft to KVH for review and approval after a business plan is agreed.

10. AV equipment

The AV system is now fully operational. Thanks to David Price for supporting and helping to trouble-shoot.

There was a discussion around whether there should be charges for using the equipment, in the same way the hall charges for use of the kitchen. Lindsay will look into what other village halls do.

11. Cupboard reorganisation

Rhona and Lindsay reorganised some of the cupboard and moved some excess tables into the shed. Further reorganisation will be reassessed after the AV equipment is in its new storage boxes and equipment.

12. Social Media, Website and Advertising

No new activities, with Facebook, leaflets, posters and the community email being used as the main promotional channels.

13. Risk Assessment and Health and Safety

Brian has invited Ivan to the next meeting but has not heard back. He will talk to him again.

14. Trustee Recruitment

The Board all agreed to think of people who may wish to become KVH trustees but more importantly, agree the most important thing is to have a functioning and effective Board, and a good list of willing ad-hoc volunteers.

Chris intends to resign from the committee by the end of October 2026, which is the end of the financial year. The Board wishes to extend their thanks for everything Chris has done, including bringing the village hall to financial stability. The Board agrees that a new treasurer should be found at least a couple of months ahead of Chris's departure so an appropriate handover can be done.

15. AOB

None

16. Date of Next Meeting
18th March 2026, 7pm