



KILCHRENAN VILLAGE HALL SCIO

BOARD MEETING MINUTES

Thursday 6th March 2025

Present: Brian Burnett (Chair), Chris Goldsmith (Treasurer) Janice MacEachen, Tina Goldsmith, Karen Taylor, Flora Winter, Jamie Beamish, Rhona Knox, Lindsay McGowan (Minutes).

Community: Lorraine McFee, Mike Urwin.

1. Apologies for absence
2. Declarations of Interest.
3. Minutes of the Last Meeting – 5th December 2024
4. Matters Arising
5. Treasurer’s Report - Chris.
6. Resilience – Discussion with AKCC
7. Property and Maintenance - Jamie
8. Report from Tina – Events
9. Report from the Funding Group
10. Avich and Kilchrenan Community Heritables -Chris
11. AV Equipment
12. Social Media, Web Site and Advertising
13. Risk Assessment and Health and Safety – Lesley suggests we invite Ivan to a future meeting
14. Trustee Recruitment
15. AOB
16. Date of Next Meeting

1. Apologies for absence

Alice Shambrook

2. Declarations of Interest

Brian: AKCH - Treasurer, Avich and Kilchrenan Community Council member, Kilchrenan and Dalavich Church elder and treasurer, Muckairn Church Treasurer

Chris: AKCH Board Chair and Kilchrenan & Dalavich Church Elder

Rhona: Kilchrenan Inn employee, AKCH Board member

Tina: Kilchrenan Inn employee, AKCH Board member

Jamie: Bridge Club member

Flora: Bridge Club member, Art Club member

Karen: Kilchrenan Inn employee

3. Minutes of the Last Meeting

Minutes from meeting on 5th December 2024 were agreed, proposed by Janice and seconded by Karen.

4. Matters Arising

None.

5. Treasurer's Report - Chris.

The accounts are slightly down on cash since our last meeting. There is currently £25,137.46 in bank. After consideration of restricted and allocated funds, this reduces to £21,500, which is still a healthy balance.

P&L accounts in the circulated report is showing an overall deficit of YTD of just over £270. Taking into account bar stock, it reduces to just over £100, or close to break-event, and a stronger position than this time last year.

Events have made a surplus of £1,800, with hall rental up on last year and running costs marginally down YoY.

50/50 Club has taken an additional £60 since our last meeting. Re-investment levels are good. Most re-bookings are in June, which is when we see the cash contributions from this source rise.

The accounts are on target to break even this year.

The accounts were proposed by Rhona and seconded by Lindsay.

6. Resilience – Discussion with AKCC

Finlay joined the meeting at this point, as a representative from Avich and Kilchrenan Community Council (AKCC). He raised a main point coming out of the recent power outage as being clearer separation between KVH and AKCC and their roles in resiliency.

AKCC are responsible for operational resiliency and KVH are responsible for the use of the hall in such circumstances.

AKCC is working on getting fibre operating to some extent, even when the power goes off because communications is a key aspect of community resiliency. Rhona is in communication with BT regarding this. Residents would still be required to provide a small amount of power at their homes to keep their router on (~20W).

AKCC is considering purchasing a battery which could be used by resident to charge, for example, devices.

It was agreed that the AKCC will decide whether the village hall should be open for resiliency in any situation, since they have operational responsibility and will therefore have authority to access the hall to do that. KVH Board will then support the actual running of any resiliency activities in the hall.

Janice and Jamie suggested the hall requires its own generator that could run its own heating and resiliency resources. Jamie agreed to look at the electrical side of this and Janice agreed to look at funding for the right kind of generator.

Flora raised that there should be clearer community communication so that people know what to expect during certain situations (e.g. in a power outage the hall will be open as a gathering point with these specific resources).

Lindsay asked whether the hall should be open as a community resource in general, rather than always locked with access to a keybox if the code is known. Responses were mixed. Lindsay will contact Craignish to see what they do. Tina will ask insurers at the renewal process next week if there is any implication to our insurance policy. Lindsay suggested we could trial an open-doors policy for this summer season.

7. Report from Property and Maintenance

Jamie has been clearing gutters and cleaning paving stones. Lorraine and Finlay will lend him their ladders to finish this job.

Gutters and fascias, and shed roof replacement works are starting on 24th March 2025.

Outdoor masonry painting work was quoted at £2,900 last year. Jamie raised the difficulty in obtaining quotes but will ask for this one to be updated and try to obtain one more (Janie may have another local tradesman contact).

Outdoor planting needs to be done in the planters are the front door. Michele Brammer has volunteered to do this. The Board agreed to purchase the plants to do this.

Rhona discussed option of making the grounds into a Nature Garden and reported that there were grants available for this type of project.

Jamie will ask Ian/ Boris if he will do some driveway repairs.

Lindsay will ask SD Cleaning for a quote for the window cleaning. Karen will ask Keiron for a second quote.

8. Events Feedback

The events team are aiming for a broad annual schedule of events, refined every three months with hand-delivery of a leaflet at that time. Janice has requested all licenses for the events we have scheduled that require either an alcohol or an entertainment license.

Flora commented on the success of the library, in terms of the increased number of people coming along and that the harpist, Cromka and Gilberts were good recent additions. Flora is also preparing the Quiz questions for 29th March.

The scheduled plant swap coffee morning could be used as a call for donations for plants for the hall garden.

Questions:

1. Wedding in September- hirers have asked if tents can be erected in the garden for guests.
 - a. Board agreed.
2. Can hall be open in general for toilets? This point was a repeat of Lindsay's questions above
 - a. Tina will check with insurers. Board is agreed on a trial if locks can be fitted first.
 - b. Rhona suggested installing a simple security camera to enable us to know who is entering the hall and discourage any bad behaviour. A solar powered option of £55 was circulated by Rhona.
 - c. Once we hear if we can get affordable insurance cover, we can decide if we want to get the camera.
3. Northern Soul jukebox night
 - a. Tina to find out if a fee is expected from the Northern Soul group who contacted us.
4. AKCH would like to install a picnic bench and climbing frame, in response to the recent survey results
 - a. Jamie suggested Health and Safety needs to be considered for the climbing frame, in terms of fencing, matting etc
 - b. Janice suggested contacting Tiree who have done something similar.
 - c. Flora suggested asking Jana and Douglas regarding what they have in place at Corachie Clematis.

9. Report from the Funding Group

We will hear about shed grant funding by the end of March. Janice requested a copy of the building insurance policy, as this is required for grant application.

AV system grant planned for July 2025 application. Two quotes for every piece of equipment will be needed by start of July. Lindsay will work on this.

Library is eligible for a grant for large boxes on wheels. Flora will consult with Library and report back to Janice.

10. Avich and Kilchrenan Community Heritables

Rhona expressed her thanks to the hall for their role in building community and has circulated a recent report from AKCH's findings following a community outreach campaign.

Chris raised the benefit of KVH supporting AKCH's future application to purchase the church and the importance of making the two venues complimentary. AKCH will keep KVH up to date with progress in this matter.

11. AV Equipment

Lindsay will get the 2 x quotes for all items in Matt's proposals by the end of June.

12. Social Media and website

Nothing to report.

13. Health and Safety

Lesley is giving the H&S booklet to Janice who will bring it to the hall. Janice will ask Lesley what is needed following her resignation so we know what is required of a future responsible person. Ivan may be an option if we cannot get a Board member to take this on.

14. 14. Trustee Recruitment

None

15. AOB

Janice- Kitchen needs some maintenance work such as sorting out cupboards, labelling the doors, taking an inventory etc.

Jamie- Should the keybox code should be changed as too many people know it. The Board believe this is not necessary at this time.

Flora- Maggie Leveratt has gifted a tea/ coffee flask to the hall.

16. Date of Next Meeting

8th May 2025 7pm