



KILCHRENAN VILLAGE HALL SCIO

BOARD MEETING MINUTES

Tuesday 8th August 2024

Present: Brian Burnett (Chair), Chris Goldsmith (Treasurer) Janice MacEachen, Tina Goldsmith (Minutes), Karen Taylor, Flora Winter,

1. Apologies for absence
2. Minutes of the Last Meeting – 7th August 2024
3. Matters Arising
4. Treasurer's Report – Chris
5. Report from Property and Maintenance – Jamie
6. Report from Events/ Events Feedback- Tina
7. Report from the Funding Group- Janice
8. Report from Social Media, Web Site and Advertising- Lindsay
9. Health and Safety- Lesley
10. AOB
11. Date of Next Meeting

1. Apologies for absence

Jamie Beamish, Lindsay McGowan, Leslie McInnes, Rhona Knox

2. Minutes of the Last Meeting

Minutes from meeting on 7th August 2024 were agreed, proposed by Janice and seconded by Chris.

3. Matters Arising

None.

4. Treasurer's Report - Chris.

Unrestricted funds are currently £19,067.77. Electricity and insurance costs are both down on last year. It looks like the annual static overhead going into 2025 could be approx. £6,500 down from approx. £9,500 last year.

50/50 has raised £2,045 which was an increase on last year. It was felt this was an excellent way of continuing to raise funds.

The accounts are now being done using a cloud based Quickbooks package so regular reports can be run. The year end accounts to 31.10.24 are expected to be ready for approval and adoption without any delays.

It was agreed the board would prioritise maintenance of the property and would allocate restricted funds for external painting during 2025. Chris will do budgets for 24/25 once events and capital works are settled.

The treasure's report was proposed by Tina and seconded by Karen.

5. Report from Property and Maintenance

Jamie was continuing to check the property and was replacing some missing insulation and ensuring no water was left in tanks when the weather got colder.

It was suggested a tarpaulin might be needed for the shed roof until the repairs are done.

6. Events Feedback

- 30th Nov Ceilidh

The Nicholson Band are booked. It was agreed board members would discuss the final arrangements outside the Board meeting and perhaps Janice, Karen, Rhona and Tina could do the catering for the event. It would be a simple one pot style meal. It was confirmed the Hall has been registered as a Food Business with the Environmental Health Officer at A&BC. Tina has the Level 2 Food Hygiene and Safety for Catering certification alongside Food Allergy & Intolerance Training. It would be helpful if others could update their certificates too. Following on from the previous meeting Jamie subsequently confirmed Jordon has said he can do the catering at £10/head for 1 course or £15 for 2 courses. The Board have been asked to decide (added after the meeting).

- Chai & More (27 Aug)
 - It was agreed this was an excellent and very well attended event which brought a lot of people together and contributed over £120 to the hall funds.
 - Macmillan Coffee Morning: - Thanks to Rhona for organising an incredible event for a worthwhile charity.
- Kilchrenan Does Christmas
 - Date finalised as 14th Dec 2024.

A proposed schedule of main fundraising events from Nov 2024 – Oct 2025 was proposed. It was agreed the board would do fewer, larger events and they would be focussed on the cold, dark months and when the weather allowed outdoor activities. This will be refined and passed back to the Board for dates to be approved. It will then go onto the website and to be published on a quarterly printed events leaflet.

It was suggested we might seek assistance from non-Board members to help run an event.

Janice was going to ask The Nicholson band again for availability for July (noted after the meeting as 12th July) and November 2025 (unless a different band is required – decision is to be made quickly by the Board)

Tina is to ask The Disclaimers if they could do a (quieter) set for a music evening in January.

It was agreed the monthly coffee mornings would be merged with the Community Library as this was such a success. Flora had £160.25 to pass to the treasurer. Each event has about 20 people and having Karina and Claire attend was seen as a great positive.

Flora has agreed to continue to run 2 quizzes a year in March and October.

7. Report from the Funding Group

Janice reported on the following grant applications:

- Greenpower have come back and said the grant applications can only cover one project at a time. After some discussion it was decided to go ahead with the soffits and facias for the immediate application at a total of ££9,960.
- It was agreed the Board would then reapply in the next round of funding, which opens 1.11.24, for the all singing and dancing AV system which would include a projector, speakers, screen, electrics, brackets and fitting up to £10k
- The shed would be put on the back burner for now and the external painting would be done from previously allocated funds.
- Lottery
 - Janice has made an application for a £9,510 7m x 4m awning to the National Community lottery. Decisions are made 4 times a year. An update will be given at the next meeting.

8. Social Media, website and Advertising

- Social Media

We continue to use Facebook (FB) to promote KVH, which remains the best solution for our needs and resources.

A printed quarterly events page seemed to work well but it was agreed we printed too many copies last time.

- Website

The [events page](#) is continually updated with new events. Lindsay was absent from the meeting so there was no further update.

It was noted what an excellent job Lindsay had done with the events leaflets and online posts.

9. Health and Safety

Leslie has asked Ivan to do a risk assessment. The Board decided Ivan would be invited to the meeting early 2025. Date to be confirmed. Bar shutter will likely be raised as an issue again.

10. AOB

AKCH – (Interest declared by Chris, Tina, Brian and noted for Rhona in her absence). Tina informed the Board that AKCH would be engaging with KVH as part of a Local Place Plan which was due to be launched on 19th October.

The Board noted it would be useful to have more Board Members. We agreed we would all talk to people about become Trustees.

11. Date of Next Meeting

5th December 2024 7pm