



KILCHRENAN VILLAGE HALL SCIO
BOARD MEETING MINUTES

Thursday 11th January 2024

Present: Brian Burnett (Chair), Michele Backhouse, Chris Goldsmith (Treasurer), Jamie Beamish, Tina Goldsmith, Janice MacEachen, Flora Winter, Lindsay McGowan (Minutes), Rhona Knox, Janice MacEachen, Lesley McInnes, Karen Taylor

1. Apologies for absence:

None

2. Minutes from meeting on 9th November were agreed, proposed by Chris and seconded by Lindsay.
3. Matter Arising.

None.

4. Treasurers Report.

Chris circulated his latest report prior to the meeting.

There is currently £24k in unrestricted funds, up from £22k reported at the last Board meeting mainly due to successful events (£2k).

Activity related to last year accounts with Finlay and Lorraine has been delayed due to illness. The planned accounts package will not be used moving forward. Numbers won't change but how we deal with fixed assets will because we need to look at depreciation. Historically there has been no fixed asset schedule.

No change on Carraig Gheal (CG) windfarm funding. The awning project still to come and we are waiting for revised prices related to this (see Property Maintenance and Funding).

The River Avich grant has been received and spent on kitchen utensils.

No change to the status of the 50/50 funds. Most renewals happen in July.

The Committee projects related to energy saving have a net cost to us of £886, which is a good end result.

No changes to the annual projections from the last meeting. We are behind in where we would want to be for hall rentals. Events look good and they should sustain us. Energy usage also looks good. The aim is always to restrict the capital fund.

Card payment machine has been found and needs to be trialled. If it is not suitable, we can purchase a Square.

Trustee report from Brian is requested prior to the AGM.

5. AGM Arrangements

The AGM must take place within 15 months of the previous AGM and accounts filed by September. One-months' notice would be best for notifying the public.

The process is for current board to stand down and be re-elected. This can be through bloc voting.

Agreed AGM date is 7pm Tue 5th March with the Board meeting taking place afterwards (est. 7:15pm).

6. Events

Tina circulated her latest report prior to the meeting.

Recent events made good profits. Rough numbers: Quiz £170, Vinted £450, Dance £910, Xmas £780, Library book sales £170.

Kilchrenan does Christmas noted as a particular success since the funds were roughly double previous years.

- Resilience test Mon 22nd Jan
 - The area that is going to lose power will include the 4G mast which will therefore also lose power. However, if we have power then we will have Wi-Fi. Need to be careful of appliances such as kettles which will drain the generator. A gas top kettle would be best.
 - Advertising has been clear this is a test and power cannot be guaranteed.

- Regular Events
 - Library
 - This month Karina from Munchcakes had a stall at library selling bread, bagels and cakes. This combination of a bakery and library worked well. Agreed no charge for the table.
 - Attending numbers were double usual, so advertising is working well.
 - Mark Ritchie Noakes been good help with baking and flowers.
 - £91 in kitty. Karina working very well, the combination library and bakery is nice.
 - Coffee Mornings and Soup Lunches
 - Could include something similar to the bakery (e.g. Gilberts or vegetables or honey) that gives locals another resource while they attend a community event.

Routine monthly events are going to be replicated on the same days for consistency and advertising These are mainly library, coffee mornings and soup lunches. A leaflet

of calendar of events will be generated by Lindsay and distributed around the village by the Board. Leaflets should also be made available on the tables at events.

- Ideas for future KVH events
 - Vinted: Home interiors and Household items.
 - Important that any similar events relate to items that can be sold online afterwards.
 - Routine, weekly events for ongoing hall bookings (e.g. fitness, sports etc)
 - Board to keep this in mind although during the meeting there were no obvious opportunities.
 - Spring BBQ
 - Bank holiday weekend, Saturday 4th May
 - Summer event tbc
 - Summer fete, BBQ, sports day, Highland games
 - St Andrew's dance, 30th November
 - Janice to book St Andrews ceilidh band again and ask Clare Gilbert if she wants to cater.
 - Race Night
 - Tina to speak to Ishbel MacFarlane and/ or Mark Ritchie Noakes
 - Quiz, Sat Mar 23rd.
 - Storytelling evening with Rickle o' Stanes
- External events (hall bookings, e.g. person hires hall and keeps generated revenue)
 - Fleece workshop
 - Important that events like these look like independent events.
 - Lindsay and Tina to liaise re advertising.
- Events AOB
 - Lindsay to explore where the hall can be advertised as a venue for events (e.g. Visit Scotland)
 - PRS PRL royalties for music are needed- Tina looking into this.
 - Janice would like photo from kitchen during an event for DIG.
 - We need new waterproof markers for the blackboard.

7. Property and Maintenance.

- Planned work

Everything from the current plan is complete except the back door which can be done next weekend. Jamie will then be able to paint. There is nothing left to do except the metal roof, which can't be done under current budget.

- Potential works

Jamie has asked for a quote for fascias and soffits to be changed.

Fence could also be replaced with a metal one.

Front tarmacking could be replaced but this may cause issues in cold weather due to ice.

Shed could be replaced with a metal one.

The awning project is on hold because the budget of £14k is not available. £3k remains CG windfarm grant towards the awning but should perhaps be redirected elsewhere (with their approval).

8. Funding.

Because the remaining £3k from the CG windfarm fund was approved at the last round, we need to ask them if we can redirect it elsewhere, such as a new shed. Janice will approach CG and ask if this is possible. We can then apply for a full awning grant from Foundation Scotland or lottery etc. next year.

Lottery funding could be considered in the future for large projects that do not contain assets (e.g. replacement windows would be considered but not AV equipment). Note windows are in OK condition, as confirmed in recent energy report.

Audio visual equipment agreed as an important hall improvement for event bookings such as weddings and KVH event such as film nights. Lindsay will research plans and associated costs.

Chris will put together a capital vs maintenance expenditure wish list with priorities and timescales Wishlist. Capital is probably through CG. To help with this list and plan Lindsay will look at the AV costs and Jamie to look at maintenance costs for the potential works discussed.

9. Social Media, Website and Advertising

Lindsay circulated her latest report prior to the meeting.

Currently we are only using Facebook to promote KVH, which remains the best solution for our needs and resources. It is now performing well for us and there are various metrics and comparisons Lindsay is working on to continue to increase our reach.

Website development is complete and developer is still helping out here and there with some snags to be fixed. It is working well, with the Events pages and the Blog pages being the most active.

We have published three blogs so far, all of which seem to have been well-received. The next blog booked for this month is written by Dave Rockley. Ideas for future blogs:

- Electric vehicles in rural areas
- Walking in Argyll
- Poetry
- Wild swimming
- Stories from Kilchrenan (Jim Sinclair/ Duncan MacDougall)
- Gardening in Argyll

Lindsay will print some leaflets to advertise events and organise distribution of these.

10. Health and Safety

Lesley will circulate the H&S frequency check schedule. A fire alarm check should be every month. In general, a pre-event check would be a good idea. Ivan will do an annual risk assessment check in June.

11. AOB.

Jamie passed expenses to Chris (gas bottle, lights, books etc).

New Password for wifi Kilchrenan12.

New Board Membership Application forms needed.

12. Date of Next Meeting.

Tuesday 5th March 2024 at 7:15pm (following AGM).